



**Dr. Shakuntala Misra National Rehabilitation University,  
Mohan Road – Lucknow - 226017**

**General Instructions**

1. Dr. Shakuntala Misra National Rehabilitation University is following the qualification in accordance with Dr. Shakuntala Misra National Rehabilitation University Act, 2009/UGC (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.
2. A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Classes/OBC-Non-creamy Layer/Differently-abled [(a) Blindness and low vision; (b) Deaf and Hard of Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid-attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf- blindness)] for the purpose of eligibility and assessing good academic record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever the grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedure.
3. A relaxation of 5% shall be provided (from 55% to 50% of the marks) to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19<sup>th</sup> September, 1991. NET/SLET/SET shall not be required for such Master's Degree Programmes in disciplines for which NET/SLET /SET accredited test is not conducted.
4. Online mode of submission of applications shall be essential. Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
5. Applicants shall first register on the recruitment portal, after which, they can fill up the prescribed application form online. Separate applications shall be submitted for different positions.
6. Before starting to fill up the form, please ensure that you have the following: A scanned copy of photograph, signature, relevant caste certificate (if any), Income certificate regarding EWS (if any), certificate for PwDs (if any), educational qualifications and experience related documents in JPEG/JPG format. The photograph and signature shall not exceed 50 kb and other documents shall not exceed 100 kb.
7. While filling the online application, if the browser closes unexpectedly or if the candidate is logged out, he/she may use the login information sent to his/her e-mail to login again.
8. Enter all your research publications and other Academic/Research contributions in the online application. Only the information entered in the online applications will be taken into account for deciding eligibility and/or shortlisting. Uploading digital copies of publications is essential. Filling all mandatory fields is required to make your application complete.
9. Incomplete applications will not be considered and will be rejected.
10. There are several Tabs in your application. After completing each tab, you should click on 'Save' button to save the information and move to the next tab. After filling all tabs, the candidate can finally submit his/her application. Please note that you cannot make any changes after submission.
11. In case of any technical problems, please send an e-mail to [recruitment2020@dsmnru.ac.in](mailto:recruitment2020@dsmnru.ac.in)
12. The applicant will come across a link for paying application fee and after the Payment, the candidate can apply online, download a PDF of the application, which he/she will have to print and send to the University after signing it and having it forwarded by his/her employer, if any, enclosing therewith the copies of the relevant certificates and documents, so as to reach DSMNRU by the cut-off date and time.
13. Please note that sending the duly signed printout of the PDF along with all enclosures is mandatory without which the applications may not be considered for further processing. Candidates must send self-attested copies of certificates, mark-sheets from matriculation (10th Standard) onwards in support of the qualifications, reprints of publications and certificates in support of their research score claimed for teaching positions along with the hard copy of the application form.
14. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference. Good Academic Record for all teaching positions shall be as defined in the concerned Ordinance.

15. All such applicants whose result/grade card is in Grade Points/CGPA/OGPA/SGPA will have to enclose a Certificate from the Registrar/ Concerned Authority clearly stating the conversion formula for calculation of the equivalent percentage.
16. Relevant grade which is regarded as equivalent of 55% wherever the grading system is followed by a recognized University shall also be considered eligible.
17. Candidates belonging to SC/ST/OBC/EWS/PwDs category should submit proper relevant caste/ EWS certificate as per the pro-forma prescribed by the Govt.
18. Any information/corrigendum/ changes/ updates related to the recruitment process shall be available on official website of University <http://dsmnru.up.nic.in>
19. Relaxations and concessions for SC/ST/OBC/EWS/PwDs will be applicable in accordance with the applicable reservation policy and subsequent clarification/directives issued from time to time to this effect. The relevant OBC Certificate must have been issued within the last six months only and must clearly state whether the candidate belongs to creamy or non-creamy layer.
20. Applicants not belonging to the State of Uttar Pradesh shall be treated as Unreserved Category and will not be entitled to any benefit of reservation.
21. The eligibility of an applicant shall be determined in accordance with the UGC Regulations, 2018 and its subsequent amendments and/or in accordance with the relevant regulations of concerned Regulatory bodies/Act/Ordinance.
22. The University shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedent/ background and has suppressed the said information, then his/her services shall be terminated.
23. Where an applicant requests, for good and sufficient reasons, to be considered in absentia, the Selection Committee may, with the approval of the Vice- Chancellor, so consider him/her, for the post of Professor, the Selection Committee may, with the approval of the competent authority-The Vice-Chancellor, consider in absentia, the names of eminent persons who have not submitted such application.
24. The University reserves the right to withdraw any advertised post(s) at any time without giving any reason. The University may, at its discretion, fill up any future vacancy belonging to UR/EWS/SC/ST/OBC(NCL)/OBC/PwDs as per roster point, out of the available candidates. The number of positions is thus open to change. The University may relax/review the qualification/ experience and age limit at its discretion at any stage and in case of candidates with exceptional merit.
25. The decision of the Vice-Chancellor, Dr. Shakuntala Misra National Rehabilitation University, Lucknow in all matter relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/her agency. No RTI shall be entertained during the recruitment process.
26. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves the right to modify/withdraw/cancel without any communication made to the candidate.
27. The advertised posts are likely to continue subject to approval of the Uttar Pradesh Government on year-to-year basis.
28. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior to the interview, failing which they will not be considered.
29. Canvassing in any form will be a disqualification.
30. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and / or an application in response thereto can be instituted only in Lucknow and shall have sole and exclusive jurisdiction to try any such cause/ dispute.
31. The eligibility of the candidate will be determined on the last date of submission of application in the DSMNRU, Lucknow.
32. The candidates who had applied against earlier Advt. No. 22/Recruitment/University/2017 dated 28<sup>th</sup> June, 2017 need to apply afresh against this advertisement through online mode but need not pay any application fee. The fee relaxation will be granted only if the scanned copy of the payment receipt/demand draft, as the case may be, is uploaded on the portal. Their eligibility and other terms and conditions shall be considered on the last date of submission of application of the current advertisement.
33. The details of the posts, essential qualifications, general instructions for the candidates etc. may be seen on the "Faculty Recruitment Portal" of our website <http://dsmnru.up.nic.in>
34. The applications shall be invited through online mode. The applicants are required to submit printout of the application form after filling it online, along with all the enclosures to The Registrar, Dr. Shakuntala Misra National Rehabilitation University, Mohaan Road, Lucknow-226 017 by the last date and time of submission of application as prescribed by Speed Post/Registered Post.

35. The print-out of the duly filled in online application form alongwith all necessary enclosures be sent in an envelope in the following format :

Advt. No.	/Teaching/2020-21	
Name of the Post & Subject	-----	<u>Speed-Post</u>
Name of Faculty	-----	
Name of Department	-----	
	To,	
	The Registrar	
	Dr. Shakuntala Misra National Rehabilitation University	
	Mohaam Raod, Lucknow - 226 017	
From :	-----	
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Mobile :	-----	

Dated: . .2020

Registrar  
Dr. Shakuntala Misra National Rehabilitation University  
Lucknow